How to Import and Export Files (PA)

This page covers how to import and export items in Project Assist. For information about importing and exporting DGLux5 projects and files, see Import a Project, Export and Import a DG5 File.

Project Assist can export and import a Project Assist project, or some of that project's files, as a ZIP file. Exporting and importing is the best way to update the Project Assist editor to a later build. See How to Update the Build.

The following files can be exported and imported:

- The Project Assist core—The PA2 instance that you are using.
- All Styles
- All Navigation
- All Layers
- All templates, or one or more individual templates
- All reports, or one or more individual reports

How to Export Files

To export files from a project:

1. From the home page, click the **Settings** icon, as shown in the following image, and choose **Export Files**.

   

   The Project Export dialog opens.

2. Select the files to export, as shown in the following image.

   

3. Click **Export**.

   The files are downloaded as a ZIP file.

4. Close the Project Export dialog.

How to Import Files

To import files to a project:

1. From the home page, click the **Settings** icon, as shown in the following image, and choose **Import Files**.

   

   The Project Import dialog opens.

2. Drag the ZIP file to the specified area, as shown in the following image, or click the specified area to browse to the file.

   

   Important

   For best results, use a Project Assist ZIP file that was exported using the steps described in How to Export Files.

3. Select the files to import, as shown in the following image.

   

4. Click **Import**.

   The files are imported into Project Assist. They become part of the current Project Assist project.

5. Close the Project Import dialog.

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