Calendar Schedule Module

The Calendar Schedule module enables you and your users to access your calendar schedule from within Project Assist.

To add this module to the project, drag a Calendar Schedule node into the Project Tree when you create navigation.

Create an Event

To create an event:

1. Click the plus sign in the top right corner.
2. Specify a name and scheduling type, and schedule the event.
3. Click **Add**.
4. Click **Save** to save your changes.

Delete an Event

To delete an event:

1. Click the event in the event list.
2. Click **Delete**.
3. Click **Save** to save your changes.

Edit an Event

To edit an event:

1. Click the event in the event list.
2. Click **Edit**.
3. Click **Save** to save your changes.

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Next: Weekly Schedule Module

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